

REQUEST FOR LETTER OF CERTIFICATION

_____ 在學證明申請表

For Office Use Only:	
Date Rec'd	_____
Status Verified	_____

Date Dispatch	_____
By	_____

NAME (English) _____ **(Chinese)** _____ **Student#** _____

Program _____ **Major** _____ **Telephone** _____

Email : _____

Address _____

Are you currently enrolled? Yes _____ **No** _____

Purpose of certification letter _____

Student's Signature _____ **Date** _____

Remarks:

There will be a \$5.00 fee for each certification letter. Fee will be charged on your Populi account. The Letter of Certification will be available for pick up 2-5 working days after submission.

申請表 Email to : registration@les.edu 收