



D. MIN. DISSERTATION PERSONAL PROGRESS CHECKLIST

Name (English): _____ (Chinese): _____

Student ID: _____ Expected Graduation Year: _____

Dissertation Title: (Chinese and English)

Stages

1. ☐ After completing 8 courses, make appointment with D. Min. Director to discuss about your dissertation direction and submitted D.2 Form to the Academic Department.
2. ☐ Submitted D.3 & D.4 Form to the Academic Department.
3. ☐ Register TSS872 Dissertation.
4. ☐ Submitted D.5 & D.6 Form and Proposal in Word and PDF files to the Academic Department.
5. ☐ Complete IRB Application and submitted D.7 Form to the Academic Department.
6. ☐ Chapter 1 format is approved and submitted D.8 Form to the Academic Department.
7. ☐ Email the First Draft in Word and PDF files and Submitted D.9 & D.10 Form to the Academic Department.
8. ☐ Pass the 1st reviewing and submitted D.11 Form to the Academic Department.
9. ☐ Pass the 2nd reviewing and submitted D.12 Form to the Academic Department.
10. ☐ Pass the 3rd reviewing and submitted D.13 Form to the Academic Department.
11. ☐ Pass the Format Checking and submitted D.14 Form to the Academic Department.
12. ☐ Email the Final Draft in Word and PDF files to the Academic Department.
13. ☐ Oral Defense.
14. ☐ Email complete dissertation in Word and PDF files to the Academic Department.
15. ☐ Complete TREN, Airtiti Library, & ATLARIM Agreement, Electronic Dissertation/Thesis Author Agreement, Chinese Abstract, English Abstract, copies of dissertation and submitted to the Academic Department.