

## Logos Evangelical Seminary Teach-Out Plan Policy

### Purpose:

This policy outlines the procedures to be followed in the event that a program or the entire institution is discontinued. The goal is to ensure that all affected students have the opportunity to complete their program of study without undue hardship. Adjustments to the plan may be made if needed to accommodate unforeseen challenges.

### Scope:

This policy applies to any program or institutional closure, including situations where a program is no longer offered due to financial, academic, or strategic reasons.

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### 1. Notification

- **Students:** All students enrolled in the affected program will be notified in writing at least 6 months before the program is discontinued or as soon as a decision has been finalized.
- **Accrediting Bodies:** The institution will notify the accreditor (WSCUC, ATS, ATA) of the closure and submit the teach-out plan for approval.
- **Faculty and Staff:** Faculty and staff will also be informed about the closure and provided guidance on next steps, including potential reassignments.

### 2. Completion of Program

- **Timeframe for Completion:** Affected students will be given an appropriate timeframe to complete their studies. The institution will ensure that courses necessary for graduation are available during this period.
- **Program Adjustments:** Where necessary, course substitutions or independent studies may be offered to ensure students can complete their degrees without extended delays.

### 3. Support Services for Students

- **Advising:** Academic and financial advising will be available to help students understand their options and plan for program completion.
- **Financial Aid:** Financial aid arrangements will continue for affected students, and students will be informed of any changes in tuition or aid packages as a result of the program closure.

### 4. Teach-Out Agreements (if applicable)

- If the institution cannot provide all necessary courses for students to complete their program, it will seek agreements with other accredited institutions to allow students to complete their studies elsewhere.
- These agreements will ensure that students can transfer credits seamlessly and continue their education without significant additional costs.